Dove Hill HOA Meeting 14-Oct-21

1. Creek Status:
	1. Creek Project is complete
	2. No current plans to work the creek south of Crestline Cir
		1. Owners south of Crestline Cir, document any flooding or other issues so we can reengage if necessary
	3. I will bring map with property lines relative to the creek
		1. Karaus/Watson, Ghori, Gonzales, Davidson, Landsiedel, Parra, Freeman/Lupton/Davis are responsible for maintaining the creek where it crosses their property, The creek and the HOA bridal path are not the same land, while it is up to the HOA to maintain the bridal path, it is not the HOAs responsibility to maintain the creek on owners’ properties … beginning Summer 2022 failure to maintain the creek will result in HOA violation notices.
2. Noise mitigation:
	1. Ask Ford’s if they want to speak to the outcome of the meeting
3. Board Activities
	1. President
		1. Authorized purchase of HOA asset laptop, will be primarily shared by the Treasurer and Secretary
		2. Working with Treasurer to get Bank info up to date
		3. Working with Treasurer to get Laptop set up
		4. Working on Phone List / Email list to come into compliance with Colorado State Law
		5. Working on New Dove Hill Map in Google Earth Pro
		6. Resolving 1 HOA violation
	2. Vice President Report
		1. Trash/Dumpsters
		2. Taking over monitoring the Noise/Gun Club expansion discussions
		3. Working with Bank
		4. Working on 1 HOA violation
		5. Name tags, membership sign sheet
	3. Secretary
		1. Rich to speak
	4. Treasurer
		1. History of Dove Hill
		2. Gathering neighborhood paperwork with Arapahoe county
		3. Bank Account
		4. Quick Books
		5. Laptop
		6. Voting Paddles
		7. Chairs
		8. New Location for next meeting
4. New Business
	1. Snow removal
	2. Hiring Altitude Law to a) bring by-laws and covenants into compliance with current Colorado laws, provide editing path forward on out-of-date requirements
		1. Estimate may cost up to $10,000
		2. Recommend 2022 $100 special assessment to retain and start process … subsequent vote to either use HOA reserves/2nd assessment to pay remainder.
	3. If Owners adjacent to Bridal path do not maintain the paths, then this will cause the HOA to incur additional expense to maintain the sections, which may increase dues … we request neighbors maintain the bridal paths
	4. HOA Budget analysis … something to think about before the annual meeting in January where we will be discussing dues.
	5. We are establishing a neighborhood committee of up to 5 volunteers separate from the board to review building/landscaping requests, monitor creek maintenance, monitor common area maintenance … we are seeking volunteers with experience in landscaping or construction that can lend their experience and expertise to evaluating requests and variances.
	6. Any other motions, including a last call for nomination for HOA president?

Reminder HOA Responsibilities

* 1. President, oversees other offices, ensures schedule compliance, budget oversite, and Colorado HOA requirements. Ensures common area maintenance.
	2. Vice President 1, oversees internal HOA concerns, gathers volunteers for review of HOA requests and violations, documents a recommendation and sends to HOA Secretary. Maintains HOA website and social media. Would spearhead updating the covenants.
	3. Vice President 2, oversees external HOA concerns, gathers volunteers for interfaces with E470, Fire District, Storm Water construction, ect.. Documents any concerns and provides a written recommendation to the HOA Secretary.
	4. Secretary, facilitates quarterly HOA meetings and meeting minutes, gathers written recommendations from the 2 VPs and either includes them on the agenda for the next full HOA meeting, or sends them to the remaining members for voting. Documents all results. Provides quarterly newsletter 1 month prior to each meeting.
	5. Treasurer, provides the normal banking functions on behalf of the HOA, pays bills, collects dues, files taxes, ect… Provides a monthly quarterly summary to the Secretary, for publication in the newsletter, and for the quarterly meetings.